Health and Safety information for Parents and Carers

Saltley Academy, January 2018

Note to Parents and Carers

The Washwood Heath Multi Academy Trust places great emphasis on the safety of students in its care. The Trust has a full health and safety policy in place which covers all aspects of safeguarding, curriculum subjects, through first aid and medicines, to school trips and site safety.

Should you wish to read the full policy please contact:
Mrs O Morgan
by email at enquiry@saltley.bham.sch.uk
or by telephone on 0121 566 655

This summary for parents is designed to give you a flavour of how we manage safety at this academy, how seriously we take the safety of our students and also give you some key contacts to speak to at the academy should you need to.

Bev Mabey, Chief Executive, Washwood Heath Multi Academy Trust
Senior Staff responsible for the implementation of the Washwood Heath Academy Trust Health and Safety policy at this academy are:

At Washwood Heath Multi Academy Trust

Trust Health and Safety Manager: Mr Delroy Bramwell

At Saltley Academy

Head of Academy: Mr P Weir  Deputy Head: Mr P White and Mr M Bussey

The Academy Health and Safety Champion (HSC): Mrs O Morgan

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Duty of Care

All staff have a duty to care for their own health and safety, and that of colleagues, and that of pupils and visitors. When in charge of pupils staff must act as a 'prudent parent' would. (DfE Advice February 2014). The governing body expects all employees to co-operate in ensuring the health and safety of all staff, pupils and visitors.

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Day-to-Day Health and Safety in the Academy

The Academy Health and Safety Champion (HSC) has the responsibility for the day-to-day management of the health and safety arrangements in the academy.

All employees have a duty to:

- take all reasonable steps to safeguard the health and safety of themselves, all other staff, and students in their care at all times;
- know and understand the Academy’s and any departmental health and safety policies;
- observe all health and safety rules and procedures set out by Washwood Health Multi Academy Trust and the Academy and use all health and safety or protective equipment provided;
- alert the Health and Safety Champion or Heads of Areas/Departments as appropriate to any potential hazard noticed;
- report all accidents, incidents or near misses that have led or may lead to illness, harm or damage;
- report any concerns they may have about the health, safety and welfare of any student in line with the Academy’s Safeguarding Students Policy;
- ensure that no person uses a prescribed dangerous machine unless fully instructed in the dangers and precautions to be observed, and have either received sufficient training in work at the machine, or are being supervised by someone with a thorough working knowledge of the machine;
Expectations of Students

All students are expected:

- To adhere to the academy behavioural code which includes looking after the safety of themselves and each other;
- To refrain from using any piece of apparatus or equipment in any way other than that which they have been shown or trained by academy staff;
- To refrain from bullying or intimidating any fellow student either in person or using any 'cyber' method;
- To report any concerns they have about any activity, area of academy facilities or behaviour of other students to the teacher in charge or to the nearest member of staff, or failing those options to the nominated Academy Health and Safety Champion (HSC).

Parents and Carers should be aware that the academy has a range of disciplinary actions for students who disregard the above rules.

Who should I contact if I have a health and safety concern or query?

Health and Safety Champion (HSC)) contact at this academy:

Mrs O Morgan

Email: enquiry@saltley.bham.sch.uk
Phone: 0121 566 655